

## Policy

**Subject:** **Affiliate Trainee Members**  
**Approval Date:** March 2013, July 2013, November 2016, March 2017  
**Review Date:** July 2020  
**Review By:** Board of Directors  
**Number:** 4/2013

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### BACKGROUND

College assistance has been sought for four distinct categories of Trainees or prospective Trainees

1. Trainees in areas which are educationally resource poor and
2. Trainees who are registered on alternate pathology programs within the College jurisdiction i.e. Hong Kong, Singapore and Malaysia
3. Medical students participating in the Advanced Standing Pathway program at UNSW.
4. Prospective Trainees in Clinical Forensic Medicine or Forensic Odontology who are enrolled in full fee-paying academic programs such as the Master of Forensic Medicine (Monash University) or international equivalent

The College has a wealth of material on its website which can be made available to Trainees or prospective Trainees who seek to associate with the RCPA via this pathway.

### MEMBERSHIP CATEGORY

Access to the member section of the College website and the associated material available is only available to members of the College, registered on the database. The category of 'Affiliate Trainee' has been created for the purposes described above.

- Affiliate Members shall agree to be bound by the Code of Ethics of the College and to comply with the Articles and By-laws of the College as they may be applicable to Affiliates Trainees, in particular they will not provide their own access to the website to non-members
- Affiliate Trainees are eligible to register with the College for access to the member section of the RCPA website and the educational resources therein
- The fee for Affiliate Trainee Membership will be set from time to time by the College
- Affiliate Trainees may apply to the College for a fee reduction in cases of financial hardship. If a trainee wishes to apply for a fee reduction, this can be done via a letter to the College explaining their financial situation.
- Affiliate Trainee members are not entitled to any other benefits of membership or Trainee membership and cannot receive entitlements of Fellows, Faculty Fellows, Trainees, Associates or Affiliates.

### CRITERIA FOR MEMBERSHIP

Applications are invited from suitably qualified medical practitioners from centres in the Australasian geographical region or who have an affiliation with College programs.

Applicants must be:

1. a. Persons who are registered to practise medicine in their country of domicile (evidence must be provided)  
AND

b. Enrolled in a Post Graduate Medical Course in Pathology or Forensic Medicine/Odontology to obtain a PhD, Masters, Diploma or a College Fellowship (evidence must be provided)

OR

2. Medical students/junior doctors participating in an Advanced Standing Pathway program approved by the College (evidence must be provided).

## **PROCEDURE**

1. Annual Application is to be made on the attached form – 'Application for Admission as an Affiliate Trainee' requiring proof of training and signed by a representative of the training institution.
2. Applications will be assessed by the Board of Directors of the College and their decision is final.
3. If approved by the Board of Directors, a subscription invoice will be raised and upon payment the Affiliate Trainee will be entered on the College database.
4. The Affiliate Trainee will be notified of their Affiliate Membership and their log in and password access explained.

## **FEES**

The initial fee for this category is set at \$AUD50 per annum from countries other than Hong Kong, Malaysia or Singapore. The fee for trainees from these countries is set at \$AU200 per annum.

*(see next page for application and payment forms which should be mailed to the College with the required documentation.)*

## APPLICATION FOR ADMISSION AS AN AFFILIATE TRAINEE

I hereby apply for admission as an Affiliate Trainee of the Royal College of Pathologists of Australasia for the purposes of access to educational resources via the website or other electronic means. If admitted as an Affiliate, I agree to be bound by the Code of Ethics of the College and to comply with the Rules of the College, as they may be applicable to Affiliates Trainees.

The following information is provided in support of my application:

**Family Name:** \_\_\_\_\_

**Given Names:** \_\_\_\_\_

**Address (for correspondence):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Telephone (h):** \_\_\_\_\_ **(w):** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Nationality:** \_\_\_\_\_ **Sex:** Male  Female

**Aboriginal or Torres Strait Islander:** \_\_\_\_\_

### PRIMARY MEDICAL QUALIFICATIONS (Proof of qualification to be attached if applicable)

Qualification: \_\_\_\_\_ Year: \_\_\_\_\_ Awarded by: \_\_\_\_\_

### CURRENTLY UNDERTAKING A MEDICAL/POST-GRADUATE QUALIFICATION (Proof of qualification being undertaken including signature of a representative of the institution to be attached)

Qualification: \_\_\_\_\_ Institution where qualification is being undertaken or awarding body: \_\_\_\_\_

I am legally qualified to practise medicine in \_\_\_\_\_ (if applicable)

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

## PAYMENT AUTHORISATION – AFFILIATE TRAINEES

The College accepts payment by Cheque, Money Order, American Express, Mastercard or Visa only.

### ALL PAYMENTS MUST BE IN AUSTRALIAN DOLLARS

Full Name of Applicant: \_\_\_\_\_

Daytime contact phone no. or e-mail: \_\_\_\_\_

### I wish to authorise my payment. Please tick relevant box

Hong Kong, Malaysia or Singapore  AUD \$200.00

All other countries  AUD \$50.00

**TOTAL AMOUNT** **AUD \$** \_\_\_\_\_

(Please tick one): Cheque  Money Order  A/E  Visa  MasterCard

Card Number:

Expiry: \_\_\_\_\_ / \_\_\_\_\_

Full name on card: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

Preferred contact of Cardholder: \_\_\_\_\_

Please return completed form, documentation and payment authorisation to BEA office at:

Royal College of Pathologists of Australasia  
Durham Hall  
207 Albion Street  
Surry Hills NSW 2010  
Australia