

ASSESSMENT OF INTERNATIONAL MEDICAL GRADUATES WHO WISH TO OBTAIN VOCATIONAL REGISTRATION IN PATHOLOGY IN NEW ZEALAND¹

INTRODUCTION

If you plan to live and work in New Zealand as a pathologist with the appropriate medical registration you must complete this process to be assessed as an International Medical Graduate (IMG) seeking vocational registration. The attainment of full vocational registration in a recognised medical specialty is the legal requirement for international medical graduates (overseas trained medical specialists) seeking to practice medicine in New Zealand.

The Medical Council of New Zealand (MCNZ) is responsible for protecting the health and safety of members of the public by providing mechanisms to ensure doctors are competent and fit to practise medicine in New Zealand. Overseas trained doctors registered within a vocational scope (ie medical specialty) must demonstrate that their qualifications, training and experience are comparable to that of a New Zealand trained doctor working and registered within that same scope of practice.

The MCNZ has developed a process to assess the eligibility of International Medical Graduates who have completed their vocational training and have appropriate qualifications, training and experience for registration within a vocational scope of practice. This pathway enables an applicant to be registered within a vocational scope of practice via a **Supervision** pathway or an **Assessment** pathway.

The Royal College of Pathologists of Australasia (RCPA)² acting on behalf of the MCNZ, assists the Medical Council with the implementation of this process. The RCPA Overseas Trained Specialist (OTS) Sub Committee, assesses and advises the Medical Council on the suitability of the applicant for vocational registration. In parallel, for eligible candidates the RCPA will prepare a training determination which will outline the necessary requirements for fellowship of the College.

LIVING AND WORKING IN NEW ZEALAND AND VISA REQUIREMENTS

You may be required to obtain a valid visa to work in New Zealand. Neither the Medical Council of New Zealand, nor the College is involved in this part of the process.

Please refer to the **Immigration New Zealand** website on <http://www.immigration.govt.nz/> for information on the overall assessment process and information on visas to live and work in New Zealand.

COMPARABLE TRAINING AND EXAMINATIONS

The Council uses the RCPA training and exam exemption tables as guidelines when your application is initially reviewed by the Council. These tables compare qualifications and training experience obtained overseas with the training and exam requirements of the College's Fellowship program. **It should be noted that these are guidelines only which may be varied depending on your level of experience and expertise in the relevant Pathology discipline.**

For an indication as to what your qualifications are comparable to in New Zealand please go to <https://www.rcpa.edu.au/Trainees/Overseas-Trained-Specialists/Exam-Exemptions>

¹ In addition this Step Guide obtains information for those who wish to gain Fellowship of the RCPA.

² Categorised as Vocational Education and Advisory Body-VEAB by the MCNZ.

For an indication as to what your training is comparable to in New Zealand please go to <https://www.rcpa.edu.au/Trainees/Overseas-Trained-Specialists/Training-Time-Credits>

If you believe you have the required minimum standards in terms of post graduate (specialist) medical qualification, supervised training and pathology qualification, please read the following step by step guide on how to participate in this process.

The flowchart on the following page gives an overview of the full assessment process.

Pathway to registration within a vocational scope for IMGs in NZ

Application for registration within a vocational scope of practice received by the MCNZ

Initial review of application by Council staff. Referee reports requested

A full Paper assessment conducted by Council – preliminary advice provided to the applicant

If advice indicates that IMG suitable for registration pending interview (assessment pathway), then IMG may arrange suitable employment and apply to the Council for approval of position and supervisor

IMG arrives in NZ, attends MCNZ registration interview and begins work on a provisional vocational scope of practice

IMG is interviewed by VEAB ie RCPA OTS Sub-Committee

VEAB (RCPA OTS Sub-committee) provides advice to Council on whether the IMGs training, qualifications and experience are equivalent to, or as satisfactory as, that of a New Zealand trained doctor and advise whether the IMG is suitable for:

- 1) The supervision pathway; or
- 2) The assessment pathway; and any additional assessment.

Council staff assesses application and VEAB/RCPA advice

IF

- VEAB/RCPA advice is clear that the IMG’s training , qualifications and experience are equivalent to, or as satisfactory as a NZ trained doctor, and
- IMG is eligible to apply for registration within a provisional vocational scope of practice and
- Council staff agrees with VEAB/RCPA advice.

- There are concerns about the application; or
- VEAB/RCPA advice is unclear; or
- VEAB/RCPA advice does not meet Council policy; or
- VEAB/RCPA advice is inconsistent with precedent; or
- Council staff disagrees with VEAB/RCPA advice.

Decision made under delegation from Council

Application referred to Council meeting

Council decision is:

IMG’s training, qualifications and experience are equivalent to a NZ trained doctor

IMG training, qualifications and experience are as satisfactory as a NZ trained doctor

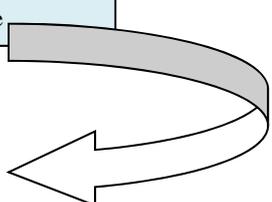
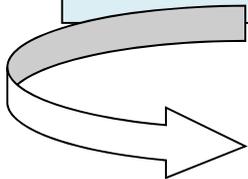
IMG registered within a provisional vocational scope of practice (supervision)

IMG registered within a provisional vocational scope of practice (assessment)

- IMG satisfactorily complete:
- A minimum of 12 months of supervised practice; and
 - Enrols in VEAB/RCPA CPD programme

- IMG satisfactorily completes:
- A minimum of 12 to 18 months supervised assessment; and
 - Undergoes an assessment agreed between the Council and the VEAB/RCPA; and
 - Enrols in the VEAB/RCPA CPD programme

IMG registered within a vocational scope of practice in New Zealand



STEP 1. SUBMIT APPLICATION TO THE MEDICAL COUNCIL OF NEW ZEALAND

TO START THE FORMAL APPLICATION PROCESS TO OBTAIN VOCATIONAL REGISTRATION AS A PATHOLOGIST IN NEW ZEALAND, YOU NEED TO BECOME FAMILIAR WITH THE INFORMATION AND DETAILS OUTLINED ON THE NEW ZEALAND MEDICAL COUNCIL (MCNZ) WEBSITE.

THIS WEBSITE ALSO EXPLAINS THE FEES CHARGED BY THE MCNZ FOR APPLICANTS SEEKING VOCATIONAL REGISTRATION IN NEW ZEALAND. Please go to

<https://www.mcnz.org.nz/>.

Preparing an application involves the following:

- Complete MCNZ form [VOC3] available from the website above.

[The MCNZ provide a detailed guideline to assist applicants to prepare an application. Refer to the MCNZ's 'Guide to providing a complete application for registration within a vocational scope of practice VOC3-8, July 2014].

Required documentation to accompany a completed application form includes:

- Three referee reports
- An up to date curriculum vitae (CV)
- Certified copies of your primary and post graduate medical qualifications (as well as official English translations, if applicable).
- Training/examination information
- Evidence of your continuing medical education in your area of medicine.

You do not have to have a position in New Zealand to apply for vocational registration. However, if you have already been offered a job in New Zealand, please also provide the following in consultation with your employer:

- MCNZ REG7 form – application for approval of position and supervisor
- Letter with job offer
- Job description
- Supervision, induction and orientation plan.

Upon receipt of the application and payment of the fee, the MCNZ undertakes a preliminary assessment to ensure the application is complete, the necessary documentation is available and referee reports are available.

<https://www.mcnz.org.nz/get-registered/>

<https://www.mcnz.org.nz/get-registered/fees-forms-and-checklists/>

STEP 2. MEDICAL COUNCIL OF NEW ZEALAND REVIEWS PAPERWORK TO ASSESS ELIGIBILITY FOR PROVISIONAL VOCATIONAL REGISTRATION

Upon receiving a completed application form with all the necessary documentation, and referee reports, the MCNZ undertakes a preliminary assessment.

TIME: *It can take up to six weeks for the Council to determine whether the application is complete in its requirements of document verification.*

POSSIBLE OUTCOMES OF INITIAL ASSESSMENT

(A) CANDIDATE NOT ELIGIBLE FOR ASSESSMENT

If the Council determines that the candidate is ineligible for further assessment, the Medical Council will advise the applicant.

Any discussions as to what aspect of the application the applicant needs to address will be communicated to the applicant by staff from the MCNZ.

(B) CANDIDATE IS ELIGIBLE FOR ASSESSMENT – STEP 3 FOLLOWS

STEP 3. FOR CANDIDATES ELIGIBLE FOR FURTHER ASSESSMENT

The MCNZ undertakes the organisation of an interview focusing on whether the applicant is eligible for provisional vocational registration.

The main criteria looked at is whether you would require more than 12 months of supervised practice or eighteen months of supervised assessment to attain the standard required for vocational registration in New Zealand.

TIME: This can take 6 to 8 weeks

POSSIBLE OUTCOMES OF MCNZ PRELIMINARY ASSESSMENT

(A) MCNZ DO NOT SUPPORT PROVISIONAL VOCATIONAL REGISTRATION

- *If the outcome of this assessment suggests you are not eligible for assessment for vocational registration, the MCNZ will advise you of other options available to enable you to obtain registration as a medical practitioner.*

TIME: This can take 6 to 8 weeks from the receipt of your documentation

If you are not supported for an interview DO NOT proceed to Step 4

(B) PROVISIONAL REGISTRATION SUPPORTED BY THE MCNZ WHO ADVISES THE APPLICANT THEIR APPLICATION CAN PROCEED - PROCEED TO STEP 4

STEP 4. MCNZ ADVISES THE APPLICANT AND THE RCPA THAT PROVISIONAL REGISTRATION AND INTERVIEW WITH THE RCPA IS APPROPRIATE

- The MCNZ will advise the applicant that they are now able to proceed with any employment/job arrangements, including forwarding these details and documentation (MCNZ REG7 form – application for approval of position and supervisor, job offer, position, supervisor and details to your intended supervision, induction and orientation plan) to the MCNZ for their review and approval if they have not already done so.
- The MCNZ will also forward all relevant and supporting documentation to the RCPA OTS Sub-Committee – if not done so previously.
- In parallel with the above, the RCPA will liaise directly with you over the arrangements for the interview with the OTS Sub-committee.
- The RCPA emails a formal letter to you inviting you to an interview.
- This letter also informs you of your RCPA Member ID No and how to access the members' area of the RCPA website.
- The RCPA will advise you of the next available interview date. Interviews are normally held five times a year in February, May, July, September and November. For interview dates please go to <https://www.rcpa.edu.au/Pathology-Careers/Overseas-Trained-Specialist>.
- You will need to sign and fax, email or post the last page of the formal letter confirming that you wish to be interviewed.
- Interview options are either face-to-face in Sydney, Australia or via video conference depending on availability of a suitable site in your country of domicile or elsewhere.
- Detailed information about the video conferencing option will sent to you if you choose this option.

TIME: This can take approximately one week depending on the how long it takes you to decide upon a date, sign and fax, email or post back the form.

THE VOCATIONAL REGISTRATION ASSESSMENT INTERVIEW IS CONFIRMED

- The RCPA will finalise interview details such as time and panel membership with you by email a few weeks before the interview date.

- The College Guideline on interviews for applicants is available on the website by clicking on <https://www.rcpa.edu.au/Library/College-Policies>, click on Guidelines and select *Interview of Overseas Trained Specialists*.

Before proceeding to interview, you are strongly advised to familiarise yourself with the training requirements for the discipline(s) in which you have requested assessment.

The current Trainee Handbooks are on the RCPA website:
<http://www.rcpa.edu.au/Trainees/Curriculum>

THE APPLICANT PARTICIPATES IN INTERVIEW

- The interview panel, which will always have one pathologist who is currently working in New Zealand, considers your qualifications, training and experience and compares them against the Australasian standard.
- The RCPA Overseas Trained Specialist (OTS) Sub Committee will provide detailed advice to the MCNZ with respect to whether they recommend you be granted provisional registration within a vocational scope of practice (**Supervision**), or provisional registration within a vocational scope of practice (**Assessment**).

Eligibility for provisional vocational scope registration (*supervision pathway*) is recommended if the RCPA OTS Subcommittee considers that you:

- have qualifications, training and experience **equivalent to** that of the prescribed qualification, which is the New Zealand or Australasian Fellowship, Diploma or Certificate qualification;
- are fit and competent for provisional vocational registration; and
- are able to achieve full registration in a vocational scope of practice within 12 months of obtaining registration in a provisional vocational scope.

Eligibility for provisional vocational scope registration (*assessment pathway*) is recommended if the RCPA OTS Subcommittee considers that you:

- have qualifications, training and experience **as satisfactory as** that of the prescribed qualification, which is the New Zealand or Australasian Fellowship, Diploma or Certificate qualification;
- are fit and competent for provisional vocational registration; and
- are to be able to achieve registration in a full vocational scope of practice within 18 months of obtaining registration in a provisional vocational scope

If in agreement with the RCPA's recommendation, the MCNZ will grant provisional vocational registration in the respective pathway (if not already granted), and on satisfactory completion of the various practice, CPD and/or assessment requirements required, the applicant attains full registration within the vocational scope of pathology in New Zealand.

STEP 5. FORMAL RESPONSE TO MCNZ DECISION RE SUPERVISION PATHWAY OR ASSESSMENT PATHWAY

- The Convenor of the panel completes the MCNZ RG5 form in consultation with the other panel members. This form includes the supervision and/or assessments that are required to be completed to obtain full vocational registration. This is checked and signed and returned to the MCNZ.
- The MCNZ will communicate to the applicant the final decision of Council regarding the pathway you need to undertake to be eligible to apply for full vocational registration.
- You must formally acknowledge this communication and agree to comply with the requirements specified by the MCNZ.
- Supervision Pathway applicants must formally enrol and complete the College's CPD programme, and regularly liaise with their approved supervisor, who will provide Supervision reports on their practice, to the MCNZ on a quarterly basis for a minimum of 12 months.
- Assessment Pathway applicants must formally enrol and participate in the College's CPD programme, and complete the required assessments.

STEP 6. VOCATIONAL REGISTRATION

- Monitoring of an applicant's progress and performance towards eligibility to apply for full vocational registration is the responsibility of the MCNZ.
- **Supervision Pathway Applicants** – the regular reports from Supervisors are sent directly to the MCNZ, which actively monitors the IMGs performance in clinical practice for a minimum of 12 months. Assuming these are satisfactory the MCNZ advises the applicant when they have completed the requirements and are eligible to apply to the Medical Council for full vocational registration.
Assessment Pathway Applicants – The MCNZ will liaise with the OTS Sub-committee as required. Once the MCNZ are satisfied the requirements are complete, the process is the same as above with the MCNZ confirming with the IMG that they have met all the requirements and eligible to apply for full vocational registration.
- Once the Medical Council has completed their final approval process for awarding full vocational registration, the IMG will be issued with a revised practising certificate confirming their full vocational registration status, to the applicant.

This completes the Vocational Registration Process except in the case when an applicant wishes to appeal the decision of the Council – see STEP 8 below **APPEAL/REVIEW OF TRAINING DETERMINATION**

STEP 7. FELLOWSHIP DETERMINATION BY THE RCPA (Parallel to MCNZ/RCPA Vocational Registration Process)

Please follow Steps 1 to 4 above.

TIME: *The recommendation from the interview is sent to the Chief Examiner within 5 working days following the interview.*

- Following your formal interview the RCPA sends to the Chief Examiner for your discipline, the interview report, panel notes, and the documentation detailing your training and experience. The discipline specific Chief Examiner drafts a Final Training Determination which will contain all the requirements for obtaining fellowship of the RCPA. (OTS Training Determination).

TIME: *This can take up to two or more months as there may be a requirement to research conditions of training and practice in your country of origin*

- The completed Interview Report, the Chief Examiners final determinations and your entire application is presented to the Registrar/Deputy Registrar, Board of Education and Assessment (BEA) to be checked and signed

TIME: *It can take up to a 10 working days for the Registrar to check the Report and supporting documents.*

APPEAL/REVIEW OF MCNZ VOCATIONAL REGISTRATION DECISION OR RCPA TRAINING DETERMINATION

If you are not satisfied with the MCNZ's decision and/or the RCPA's training determination that is detailed in the College's Report you can seek a review. You need to advise the MCNZ that you request a review of their decision/assessment.

The MCNZ manages the communication between the applicant and the RCPA to manage any appeal or review requests.

On receipt of the request at the College, the RCPA will forward to the Chief Examiner along with your full application.

- If the Chief Examiner responds that there will be no changes to your final determination the RCPA then informs the MCNZ and for a Fellowship determination the applicant directly.
- If the Chief Examiner agrees to change your final determination:
 - The RCPA prepares a *Revised RG5 Report* that includes the training and/or assessment that are required to be completed to obtain full vocational registration and sends this to the MCNZ who will communicate with the applicant.
 - For a training determination the Chief Examiner's previous and revised final determinations and your entire application is presented to the Registrar/Deputy Registrar BEA to be checked and signed.

TIME: *This can take up to two or more months*

STEP 8. REGISTER FOR INITIAL TRAINING WITH THE COLLEGE

- If you are working in an RCPA accredited laboratory in New Zealand and your employer is willing to supervise you through your fellowship requirements you need to formally register with the College as a Trainee.
- You need to complete and lodge with the College a signed hardcopy Initial Registration Form, coupled with the relevant fee and documentation. You should lodge this during the year you commence additional training.
- You must have a current Training Determination to be able to apply for initial registration.
- You do NOT need to pay the Initial Registration fee as this is covered by your assessment fee but are required to pay the Annual Training fee.
- You do NOT need to apply for or pay for retrospective accreditation training time as you have already had this assessed during the OTS assessment process.
- Support documentation includes:
 - Current MCNZ Provisional Vocational Registration
 - Prospective Training Program
- You will be sent a formal confirmation letter once your Initial Registration is processed.

NOTE: The College requires both your primary and specialist medical qualifications to be verified by the EPIC if not already done. Your fellowship will not be awarded unless this process has been completed. Please refer to their website <http://www.ecfmq.org/cvs/index.html>

Please liaise with the Training & Assessment Support Administrator at the College by email bea@rcpa.edu.au if you have any queries.

The relevant forms and information are available on RCPA website:
<http://www.rcpa.edu.au/Trainees/Training-with-the-RCPA/Initial-Registration>

TIME: *It can take several weeks to complete the processing and checking of documents but the date you start employment at a laboratory will be recorded as the date you commenced training (please note that your commencement date cannot be before your MCNZ Provisional Registration and/or employment start date).*

STEP 9. ACCREDITATION OF TRAINING WITH THE RCPA

- Candidates sitting Part I or Part II exams with an August component must submit an additional Pre-exam report to the College by **15 July** each year.
- Other Trainees will submit their reports with their Annual Training registration or if in final year of training, by **31 December**.
- It is your responsibility to request reports from all supervisors involved in training and submit them to the College office.

Please liaise with the Training & Assessment Support Administrator at the College by email at bea@rcpa.edu.au if you have any queries.

The relevant forms and information are available on the RCPA website:

- Supervisor Reports: <http://www.rcpa.edu.au/Trainees/Training-with-the-RCPA/Supervisor-Reports> (login required)
- Exam Applications: <http://www.rcpa.edu.au/Trainees/Exams>

TIME: This can take 6-8 weeks to complete the processing and checking of documents

STEP 10. REGISTER FOR TRAINING ANNUALLY

- You must re-register with the College each calendar year by completing an Annual Registration Form to keep your registration for training current.
- The closing date for registration is 15 February each year (login required).
<http://www.rcpa.edu.au/Trainees/Training-with-the-RCPA/Annual-Registrations>
- Trainees who have not re-registered by 28 March will be considered “Incomplete Trainees” and will be removed from the mailing list and denied web access. A fee will be incurred for reinstatement.
- You must be registered at a laboratory that is accredited for training by the College and you cannot train there longer than its accreditation (for example if your laboratory is accredited for two years then after two years you must move to another laboratory to continue your training) Information on how to access the current list of accredited laboratories is noted in Step 8 of this Guide.

Please email any queries to bea@rcpa.edu.au

TIME: This can take up to 6 weeks to complete the processing and checking of documents

STEP 11. EXAMINATION AND/OR ASSESSMENT REQUIRED BY TRAINING DETERMINATION

- Your Training Determination will inform you as to which assessment(s) you need to undertake.
- You need to complete and lodge a signed hardcopy Exam Application Form with the College by post and pay the necessary fees.
- You need to indicate on your exam application all exams for which you have been granted exemption.
- OTS candidates who have been retrospectively accredited five years training will be required to complete an Initial Registration form (see Step 10) and pay the annual mailing fee for the year in which they present for examination.
- Please check the Exam Timetable document for deadlines.
- In addition to the May/June/August assessment, there are Repeat Part II Exams for some disciplines held in November each year. See College Policy [Repeat Examinations](#).
- Exam results are posted on the RCPA website. In addition candidates are sent a formal letter with results.

Please liaise with the Examinations Officer at the College by email at exams@rcpa.edu.au.

The relevant forms and information are available on RCPA website at:
<http://www.rcpa.edu.au/Trainees/Exams>

TIME: This can take several months to complete the processing and checking of documents

STEP 13. APPLY FOR ASSESSMENT VIA PEER REVIEW PATHWAY

- Peer review provides for supervised assessment for those IMGs determined by the relevant Chief Examiner as substantially comparable.
- Peer Review is equivalent to 12 months FTE.
- You need to pay the equivalent of the Single Discipline Part II Examination Fee to be assessed via peer review. In addition you will be required to pay to the Annual Mailing Fee at the point of registration. Please note that you must be employed by a laboratory that is accredited for training by the College in the discipline that you are seeking Fellowship via peer review. Please see Step 8 for further information about laboratory accreditation.
- The job description you submit needs to show that you practise in at least senior registrar or junior consultant level.
- The two Fellows of the College who you nominate to be your Peer Reviewers must have been Fellows for at least five years and have obtained their Fellowship via examinations.

- You need to complete and lodge a signed copy of the *Application for Approval of Program for Practice under Peer Review* along with your position description and completed *Payment Authorisation Form*.

The payment form and schedule are available on RCPA website:

<http://www.rcpa.edu.au/Trainees/Exams>

The *Application for Approval of Program for Practice under Peer Review* forms are available on RCPA website:

<http://www.rcpa.edu.au/Trainees/Overseas-Trained-Specialists/Peer-Review-Pathway-to-Fellowship>.

Please liaise with and send the *Application* to the Accreditation and Overseas Trained Specialist Administrator at the College by email img@rcpa.edu.au.

TIME: This can take up to a fortnight to process and approve your application

STEP 14. PEER REVIEW REPORTS TO THE COLLEGE AND FOLLOW UP TELECONFERENCE INTERVIEW VIA PEER REVIEW PATHWAY

- Your two peer reviewers complete a *Peer Review Report* on you and send to the College, reporting upon your progress after three, six, and twelve months from the agreed start date from your application. If you are working part-time the interviews will take place at intervals which equate to full-time equivalency.
- The RCPA liaises with yourself, the interview panel and your peer reviewers to organise a follow-up teleconference interview to coincide with the next scheduled OTS interview dates which are available on the RCPA website.

The format of the 3 interviews is:

- The RCPA sends information by email on the times and contact numbers for the applicant, supervisor and interview panel members.
- The College's panel members will call the Peer reviewers and candidates in turn.
- The RCPA ensures the *Peer Review Reports* on you have been presented to the panel.
- The peer reviewers are called by the panel to answer any questions about the reports and then leave the teleconference.
- The panel calls the candidate to answer any questions in particular about progress of obtaining Fellowship.
- This should take about 20 to 30 minutes for your first and second interviews but up to one hour for the final interview.
- Your final interview must be face-to-face at the College but you may participate by telephone for the first two interviews.
- The Chair and the panel members complete a report of the interview and all panel members sign off the Chair's report.
- The RCPA sends the Peer Reviewers' reports and interview reports to the Registrar and the Chief Examiner for comment and to recommend any action, if applicable.

The RCPA will supply the Peer Review Reports to the Peer Reviewers before each interview.

TIME: There can be delays if the required paperwork is not ready for the next set interview date or if you, your peer reviewers or panel members are not available on the next set interview date

Following your final review all reports will be sent to the Chief Examiner to confirm you have successful completion of your period of Peer Review. The Registrar will write to you confirming the outcome. If approval of a Peer Review is confirmed proceed to Step 16. You will be notified if your period of Peer Review needs to be extended.

STEP 15. FELLOWSHIP FOR NZ IMGs WITH FULL VOCATIONAL REGISTRATION

For those candidates who decide to seek Fellowship of the College the process is explained below:

- Once you have completed (and/or been retrospectively accredited) five years training, submitted the required supervisor reports or peer review reports and have passed (or been exempted) all of the required assessments you may apply for Fellowship.
- You will need to complete, sign and lodge a hardcopy Fellowship Application Form with the College by post. The Registrar will do a check to ensure that you have completed all of the requirements.
- A recommendation for Fellowship award signed by the Chief Examiner (of your discipline) and the Registrar. A report is prepared of all upcoming fellowships and signed by the Chair of the Board of Education and Assessment who will recommend to the Board of Directors of the College your admission to Fellowship.
- If the Board of Directors approves this recommendation you will be sent a formal letter signed by the President.

The relevant form is available on the member's part of RCPA website:

<http://www.rcpa.edu.au/Trainees/Training-with-the-RCPA/Application-for-Fellowship>

TIME: *It can take a couple of months to complete the processing and ratification process*

NOTIFICATION TO THE NZMC THAT FELLOWSHIP HAS BEEN OBTAINED

- Once you have been awarded Fellowship by the Council of the RCPA you should inform the MCNZ and apply to have the NZ medical register updated or amended to recognise the Australasian qualification.
- The MCNZ will seek formal confirmation from the College that the IMG has obtained Fellowship, prior to making any amendments to the register and/or issuing a new or updated practising certificate.

TIME: *This can take up to a week*

COLLEGE POLICY DOCUMENTS

The formal College policy on this area is available on RCPA website:

<http://www.rcpa.edu.au/Trainees/Overseas-Trained-Specialists>

Relevant College policies are available on RCPA website:

<http://www.rcpa.edu.au/Library/College-Policies> and include

- Assessment of Overseas Trained Doctors & Overseas Trained Specialists in Australia & New Zealand document
- Award of FRCPA to Overseas Trained Specialists via peer review pathway
- Examinations for Overseas Trained Specialists incorporating timing of Part II examinations review
- Laboratory Accreditation Training Programs
- Supervision of Training
- Training Determinations, Examination Exemptions

COLLEGE GUIDELINE DOCUMENTS

These documents are also available on RCPA website at <http://www.rcpa.edu.au/Library/College-Policies> and click on the **Guidelines** heading

THE MANAGEMENT TEAM

Headed by the CEO, Dr Debra Graves, the Team is available to assist you. Please do not hesitate to contact the Management Team for information, advice, guidance or support. Contact details for RCPA staff you will be dealing with most, are listed below.

Postal and Location Address

The Royal College of Pathologists of Australasia
Durham Hall
207 Albion Street
Surry Hills NSW 2010
Australia

Phone

The Telephone number to contact reception is +61 2 8356 5858. Staff phone extensions are all 8356 5xxx (last 3 digits change).

Fax

The Fax number is +61 2 8356 5828

Website

www.rcpa.edu.au

Email

The general email address is rcpa@rcpa.edu.au

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