

Policy

Subject: **Ex-officio committee members and voting rights**
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The term ex-officio means simply “by virtue of office or position”. In other words, an ex-officio committee member is there because they hold a particular position; if they cease to hold that position they will cease to be a member of that committee.

In some organisations (particularly government ones), ex-officio committee members have no voting rights, whereas in others they have full voting rights.

In College committees, ex-officio members are generally considered to have the same voting rights as other members of the committee.

It is important to note also that

- Observers on College committees have no voting rights, and
- Members of the Management Team at committee meetings are considered to be “in attendance” and have no voting rights.