

Award

Subject: **RCPA Foundation Melody Caramins Trainee and Early Career Genetic Pathology Grant**
Approval Date: March 2021
Review Date: March 2026
Review By: RCPA Foundation
Number: 1/2021

1. Purpose

To support Trainees and early career Fellows in broadening and enhancing their training experience in Genetic Pathology.

2. Funding source

RCPA Foundation supported by Healius Pathology.

3. Value

Typically, one award to the total value of up to AUD \$25,000.

Number of awards and value for the following year determined and advertised by the RPA Foundation by 1 February each year.

4. Payments

Reimbursement of expenses on submission of original receipts.

Submissions must be received within a year of receiving the award.

5. Applicant eligibility

- Genetic Pathology Trainees, and Genetic Pathology Fellows under 5 years of Fellowship
- The funds may be used to support travel and accommodation at local or international conferences or to assist with costs associated with additional training, either locally or overseas.

6. Allowable costs

Non-salary costs and personal expenses of the applicant directly related to further education, including to national or international conferences e.g. travel expenses, living expenses, or registration costs.

7. Excluded costs

Reimbursement of costs incurred prior to awarding of the grant.

Salaries or Honoraria.

Expenses attributed to someone other than the applicant.

8. Timeline of Award

The award should be accessed within 1 year of the granting of the Award.

9. Method of application

Submission of single PDF including:

- Specific application form by 30 June each year.
- Statement of support from Head of Department.

10. Co-applications

An applicant may only apply to the RCPA Foundation for one award or grant per calendar year.

Concurrent applications to other sources are encouraged, must be detailed in the application, and will not disadvantage an application to the RCPA Foundation.

The RCPA Foundation must be advised of additional funding sources obtained for the project subsequent to granting of this Award.

11. Assessment

Calibre of application.

12. Decision

Applications are assessed by the RCPA Foundation Grants Committee, with co-opted advice from an expert nominated by Healius Pathology who is a non-voting Committee member.

The final decision on the merit of the grant winner rests with the RCPA Foundation Grants Committee.

The Award is granted by the RCPA Foundation Board on the advice of the RCPA Foundation Grants Committee

The RCPA Foundation or Healius Pathology reserve the right to not make an Award in any given year.

13. Notification

Applicants will be advised in writing of the outcome of their applications by 30 September in the year in which they applied.

14. Reporting

The applicant must provide a brief progress report (300-500 words) within 12 months of commencing and a final report on completion of the project, detailing how the objectives were met. The applicant must provide a photo and brief non-technical testimonial (300-500 words) within 3 months of concluding the funded activity for use in College promotional materials, including social media.

15. Concessions

The RCPA Foundation Grant Committee may relax or modify these requirements in special circumstances or to avoid hardship to a candidate for, or recipient of, an Award.

16. Suspension

The RCPA Foundation Board may at any time suspend or terminate an Award or require the forfeiture of the Award emolument as the Board may determine, if it is satisfied that the recipient is not diligently pursuing the purpose of the Grant, or has failed to comply with any of the terms and conditions on which the Award was granted.

18. Additional Funding

Applicants are required to notify the RCPA Foundation if they are a recipient of other financial grants or have received other sources of funding.

19. Citation and Acknowledgement

The RCPA Foundation and Healius Pathology must be acknowledged in any presentations or publications arising from this activity. The Foundation must be advised of such publications or presentations. Applicants are to notify the RCPA Grants Coordinator of any citations which have been published as a result of projects funded by the RCPA Foundation Grants and Awards.

The official wording to acknowledge the RCPA Foundation for grant funding is:
'Dr (name) is a recipient of the (award name)(year) from the RCPA Foundation'