

Policy

Subject: **Process to appoint Relevant Council Nominees to BOD**
Approval Date: January 2018
Review Date: January 2022
Review Committee: Board of Directors
Number: 1/2018

The Council Nominees to the Board of Directors will be appointed by the Council. The nominees will be full Directors of the College and make up the 9 member Board of Directors. There are 3 Council Nominees and they are:

- 1) The Council Nominee being the person appointed by the Council to be the nominee of the Chairs of the Advisory Committees in accordance with the constitution:
- 2) The Council Nominee being the person appointed by the Council to be the nominee of the State and Regional Councillors in accordance with the constitution; and
- 3) The Council Nominee being the person appointed by the Council to be the nominee of the Council in accordance with the Constitution.

APPOINTMENT PROCESS

- One month prior to the November Council meeting, those relevant Council nominees who are required to retire that year are to be notified and asked if they wish to stand again (where they are eligible to do so).
- All members of Council to be advised of the upcoming need to appoint a Relevant Council Nominee/s and advised if the current nominee/s are intending to nominate again. Nominations will be declared open. A closing date for nominations to be advised.
- Nominee/s appointment to be an Agenda item for the Council meeting.
- Where more than one person has nominated for a relevant Council nominee position on the Board of Directors, all those nominating will be asked to supply a brief CV and a vision statement for the role two weeks in advance of the meeting. The CVs and Vision Statements to be sent to all Council members.
- At the November Council meeting a secret ballot will take place, managed by the Council observers.
- The result will be advised to the Chair of the meeting immediately it is determined. The Chair will announce the appointment/s which will come into effect following the Annual General Meeting of the College that evening.

TERM AS A DIRECTOR

At the Annual General Meetings falling in uneven years, the Council Nominee of the Chairs of the Advisory Committees must retire from office.

At the annual general meetings falling in even years, the Council Nominee of the State and Regional Councillors and the Council Nominee of the Council must retire from office.

The new Relevant Council Nominee will take office immediately after the end of the next annual general meeting at which the current Relevant Council Nominee is required to retire from office.

A Director may not hold office for a continuous period past the second annual general meeting following the Director's appointment, without submitting for re-election.

A Director may not hold any position on the board of Directors (other than the office of President) for a continuous period past the sixth annual general meeting following the Director's appointment to such position; and

A Director may not hold the office of Director for a continuous period past the tenth annual general meeting following the Director's appointment as a Director.