

Policy

Subject: Admission to Fellowship
Approval Date: March 2001, Revised 25 July 2003; Revised March 2006, November 2006, June 2007, August 2007, March 2008, August 2008, November 2013, December 2014, November 2018
Review Date: November 2022
Review By: Board of Directors
Number: 1/2001

Introduction

Rule 12 of the Constitution states the following persons are eligible for admission as Fellows if they meet all of the following requirements:

- Any individual who is not less than 18 years of age at the date of application and who satisfies all of the following requirements may apply for ordinary Fellowship of the Company:
 - a person who is a graduate in medicine of a university in Australia or New Zealand, a graduate in medicine of a university in his or her country of domicile or a graduate in medicine whose qualifications are approved by the Board of Education and Assessment;
 - a person who is entitled to be registered as a medical practitioner in a State or Territory of Australia or in New Zealand or is entitled to practise medicine in his or her country of domicile; and
- a person who has satisfied all the examination, assessment, supervisory and practical requirements of the Board of Education and Assessment.

Please note the College operates joint specialist training programs in Chemical Pathology/Endocrinology, Immunology and Allergy/Immunopathology, Haematology, Microbiology/Infectious Diseases with the Royal Australasian College of Physicians. In these programs the awarding of the RCPA Fellowship and the awarding of the RACP Fellowship will be made when both trainings are completed.

Process

1. The Application for Fellowship Form is available from the Members side of the website for candidates who have successfully completed all required assessments and have either completed their training time or are within 8 weeks of completion.
2. Eligible candidates complete the form and return to the Board of Education and Assessment.
3. The Registrar of the Board of Education and Assessment then reviews the Application, verifying that the referees have indicated that the candidate is a fit and proper person for admission to Fellowship. The Registrar will cross-reference the information contained on the candidate's file to ensure that all assessment and training requirements for the relevant discipline have been completed successfully

Candidates who have Passed the Academic Requirements for Training and Completed all Other Requirements for Fellowship

1. If the candidate has fulfilled academic and other requirements for admission to Fellowship his/her name will be added to the list of candidates for the Board of Directors to consider for admission to Fellowship.
2. The list of candidates eligible for immediate admission to Fellowship will be prepared following confirmation by the relevant Chief Examiners and the Registrar. This list will be signed by the Chair of the Board of Education and Assessment.
3. The Board of Directors will truly and independently determine if each applicant is considered to be a fit and proper person for admission and if deemed so approve the candidate's Admission to Fellowship effective from the date of completion of training or all examination requirements whichever is the later.

In the event of a candidate being denied admission to Fellowship the Board of Directors must ensure that the reason for declining the granting of rights and privileges offered by the College is based upon legitimate grounds of genuinely unsatisfactory qualification or safety.

At Board of Directors meetings, the Chairman of the Board of Education and Assessment will not take part in the decision making process with respect to a candidate's admission to Fellowship.

In addition, in circumstances where there is a recommendation not to admit an applicant to Fellowship, only Directors not practising in the discipline of pathology in which the applicant is trained will be able to discuss and vote on this issue of that candidate's admission to Fellowship. The Board of Directors should at all times ensure that the principles of natural justice shall apply in its decision-making.

4. The New Fellow will be invited to attend the Graduation ceremony to be admitted as a Fellow.
5. The Chair of the Board of Education and Assessment will present the candidates for admission to Fellowship by saying:

MR/MADAM PRESIDENT I PRESENT THE FOLLOWING CANDIDATES FOR ADMISSION TO FELLOWSHIP OF THE ROYAL COLLEGE OF PATHOLOGISTS OF AUSTRALASIA

6. The President will hand the Fellowship Certificate to the new Fellow.
7. The President of the College will then admit all new Fellows to the College by saying:

BY THE AUTHORITY VESTED IN ME BY THE BOARD OF DIRECTORS I ADMIT THESE CANDIDATES AS FELLOWS OF THE ROYAL COLLEGE OF PATHOLOGISTS OF AUSTRALASIA.

Candidates who have passed the Part 2 Examination but have not completed the Required Training Time

1. If the Candidate has passed all academic requirements but not completed the required Training time for Admission to Fellowship their name will be added to the list of Candidates for the Board of Directors to consider for admission to Fellowship. This list will contain the likely date of completion of training time.
2. Following review and approval by the Chief Examiner and Registrar, the list of Candidates eligible for admission to Fellowship following completion of Training time will be duly signed by the Chair of the Board of Education and Assessment and submitted for the consideration of the Board of Directors.
3. The Board of Directors will truly and independently determine if each applicant is considered to be a fit and proper person for admission and if deemed so approve the Candidate's Admission to Fellowship effective on the date of completion of Training. The Board of Directors will adhere to the same decision-making process as that followed in relation to candidates who have passed the academic requirements for training and completed all other requirements for Fellowship.
4. The Candidate will be advised in writing that, providing they complete the required training time, they will be eligible for Fellowship on the date they complete this requirement. Candidates and Supervisors will be requested to confirm in writing when training has been duly completed. The candidate's Fellowship Certificate will record the date their training time is complete. The Candidate will be invited to attend the next Admission of New Fellows and Awards Ceremony after their training time completion date, to be presented formally with their certificate.

Date of Awarding of Fellowship

The date appearing on the certificate shall be either the date of the successful completion of all assessments, or the date when training time has been completed, which ever is the later.