

REQUIRED FORMAT FOR PROJECTS/ACHIEVEMENTS

To be read in conjunction with the Policy and Information for Sponsors

The **Informal Review application** requires applicants to provide a list of projects and items of achievements. These must follow the recommended format and indicate that the applicant has made a significant and continuing contribution to pathology informatics.

These items should be listed under the following categories (as per the Policy);

1. Research and Scholarly Activities
2. Information Technology Standards (particularly in relation to Pathology)
3. Innovation/Development/Leadership (including Project Development and Management; Business Management)

The assessors take into account the experience relevant to pathology informatics (normally not less than five years for medical candidates and eight years for non-medical candidates), the quality of the work and the extent of the candidate's responsibility in joint projects.

The required standard is unlikely to be reached without the submission of at least 30 projects and items of achievement that make substantial high-quality contributions to pathology informatics.

The candidate should be the leading contributor on a minimum of 10 of these items. Case reports, notes on methodology, abstracts and proceedings of meetings should not be submitted. The College is also prepared to consider applications based on works which are limited by confidentiality – refer to policy.

Format for Publications List

Publications must be grouped in your themes or topics, numbered consecutively throughout the list and arranged in reverse date order (most recent first) within each of the following publication categories, as appropriate.

- Books – in Print
- Books – in Press (date of acceptance)
- Chapters – in Print
- Chapters – in Press (date of acceptance)
- Refereed Journals – in Print: Original Articles/Letters
- Refereed Journals – in Print: Reviews
- Refereed Journals – in Press: Original Articles/Letters (date of acceptance)
- Refereed Journals – in Press: Reviews (date of acceptance)

The ISI Web of Knowledge Five-Year journal impact factor, H-index and Eigen rating must be stated for each publication where available.

The **Formal Review application** requires applicants to provide a list of projects and items of achievement formatted according to the above. In addition, two copies of a CD-ROM or USB should be submitted with all projects and items of achievement. These items should be placed into themed folders and indicate any duplications.

For the 10 items in which the candidate is lead contributor, a description of each project, verified by the employer is required. In the case of publications, please include a copy of the published works.