EXPLANATORY NOTES

From 1998 to 2011 the Kanematsu Memorial Award was granted annually from the benevolent Fund established by Kanematsu Australia Ltd on the occasion of the company’s centenary of business between Australia and Japan. The Fund was administered by a Board of Directors including two College representatives, one being the Chairman. The Directors decided that the Fund monies would continue to support research in a focused manner directed to research in the area of thrombosis and haemostasis. Future Awards will stay similarly focused for some time. In 2013 management of the Award and its funding passed to the RCPA Foundation.

1. **Purpose**
   To support early-career investigators in research into thrombosis and haemostasis.

2. **Funding source**
   RCPA Foundation Fund employing funds provided by Kanematsu.

3. **Value**
   Number of awards and value will be advertised by the RCPA Foundation when applications open 1 February each year.

4. **Payments**
   Usually provided as two payments to a nominated account, one at the commencement of the project and the second in the following year.

5. **Applicant eligibility**
   - Trainees enrolled with the RCPA or
   - Fellows of the RCPA or its Faculties (preference will be given to Fellows of less than five years standing without substantial funding support); or
   - a PhD scientist with no more than seven years post-doctoral experience

   Previously successful award recipients may apply for the same award in subsequent years on the condition that they declare (on their application form) that they have previously received this award.

6. **Project eligibility**
   - A single research project in disorders of thrombosis and haemostasis; and
   - the project is undertaken in Australia or New Zealand.

7. **Allowable expenses**
   - Equipment costs
   - Consumable costs
   - Other non-salary costs

8. **Excluded expenses**
   - Salaries
9. **Timeline of project**
   The project should be completed within two years of the granting of the Award.

10. **Method of application**
    Applications open 1 February each year.
    Submission of a single document in electronic format (preferably PDF) by 30 June each year.
    Submission document must include:
    - Completed Application Form
    - Statement of support from Head of Department hosting the research
      Specific area to be studied with relevant background information including references;
    - Whether the project is self contained or is part of a larger study.

11. **Co-applications for other Awards/Grants**
    An applicant may only apply to the RCPA Foundation for one award or grant per calendar year.
    Preference will be given to applicants who are not in receipt of other grants.

12. **Assessment and Decision**
    - Calibre of application
    - The clinical utility and application of the research project
    - The achievability in the timeframe stated
    - The scientific basis for the project
    - The evidence for the direction of the project from published work (if any)

    Applications are assessed by the RCPA Foundation Grants Sub Committee with specialty input from the Kanematsu Subcommittee as required.
    The Award is granted by the RCPA Foundation Board on the advice of the RCPA Foundation Grants Committee.
    The RCPA Foundation reserves the right to not make an Award in a given year.

13. **Notification**
    Applicants will be advised in writing of the outcome of their applications by 30 September in the year in which they applied.

    The successful applicant will be invited to attend the Pathology Update Admission of New Fellows and Awards Ceremony in the following year at which the Award certificate will be presented.

14. **Reporting**
    The applicant must provide a brief progress report (300-500 words) within 12 months of commencing and a final report on completion of the project, detailing how the objectives were met.

    The applicant must provide a photo and brief non-technical testimonial (300-500 words) within 3 months of concluding the funded activity for use in College promotional materials, including social media.

15. **Concessions**
    The RCPA Foundation may relax or modify these requirements in special circumstances or to avoid hardship to a candidate or recipient of an Award.

16. **Suspension**
    The RCPA Foundation Board may at any time suspend or terminate an Award or require the forfeiture or refund of the Award as the Board may determine, if it is satisfied that the recipient is
not diligently pursuing the proposed project or has failed to comply with any of the terms and conditions under which the Award was granted.

17. Additional Funding
Applicants are required to notify the RCPA Foundation if they are a recipient of other financial grants or have received other sources of funding.

18. Citation and Acknowledgement
The RCPA Foundation must be acknowledged in any presentations or publications arising from this activity.

Applicants are to notify the RCPA Grants Coordinator of any citations which have been published or presented as a result of projects funded by the RCPA Foundation Grants and Awards.

The official wording to acknowledge the RCPA Foundation for grant funding is:
'Dr (name) is a recipient of the Kanematsu Research Award (year) from the RCPA Foundation'